



# Tennessee Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

TNVOAD Meeting Notes  
May 16, 2012  
TEMA – Suiter Room  
3041 Sidco Drive  
Nashville, TN 37204

**Call to Order:** President, Fred Dettwiller called the meeting to order at 1:03pm. He welcomed everyone to the meeting and asked Terry Haight to say the prayer and lead the Pledge of Allegiance.

**Agenda:** The president reviewed the agenda and asked if everyone received a copy. He asked if anyone had any changes that needed to be on the agenda.

**Roll Call:** Twenty-one (21) members were in attendance representing 13 Sustaining Agencies; 3 Associate Agencies; and 5 Collegial Agencies. Quorum was present.

**Visitors/Guests:** Tim Marchbanks was in attendance representing Feed The Children. Bob Crane, Area Coordinator for East Region with TEMA, also joined us for the meeting.

**Secretary's Report and Adoption of Minutes from February 15, 2012:** The president asked if anyone had any corrections to the minutes as distributed. There were no changes to the minutes recommended. There was concern relative to the position of Secretary and eligibility of David Sledge holding this office. The President explained the nominating committee's process that they performed in selection of nominees and the requirements to hold the position of Secretary. Mr. Dettwiller continued with explaining that the nomination committee received only one nomination, David Sledge, for the office of Secretary. He also went on to thank Wendy for her willingness to help by holding the position if David would be willing to do the work. The President asked her if she would be willing to serve as Secretary and apologized for the means of notification. She agreed with the nomination process and sustained from being Secretary. Gary made an official nomination and the President asked for a vote. David was elected as Secretary.

#### **Treasurer's report:**

Bobby Young presented treasure's report which included the Citizen to Citizen Fund. Copies of the financial report were made available for review. A question was raised about filing a form with IRS and the Treasurer agreed to address the form. Bobby posed a question about the Citizen to Citizen account and could we consolidate that money into the VOAD account. It was determined that they could not be combined due to one being restricted and the other being non-restricted funds. The two funds are completely separate and have to be kept as such for many reasons that were discussed in detail. Once the Citizen to Citizen fund is depleted, the account may be closed by 2/3 member vote but the President said that it appears that we would be best served leaving it alone at this time. Bobby said that currently there is an available balance of \$ 2,428.15.

#### **New Business:**

Bobby Young was asked to report on his experience at the National VOAD conference. Bobby relayed that he felt it was very informative with a lot of workshops. He said that it was very enlightening and he enjoyed it. Bobby also expressed an interest in serving on a national committee, the Government Relations Committee, while he was there and the President said that he would submit his name. The President asked that if anyone else was interested in serving on a national committee, please let him know and he would submit their name.

**Website:**

We had 2 companies bid on the new website design and they were both almost the same price, about \$3,000 for the design and about \$20 per month to host. The President felt that we should use the vendor that lives in Tennessee to keep the business in our state. Part of what we will be paying for is the training of someone to maintain the site, too. We all agreed that we should move forward with the new design work. Rhonda Haight asked as to where the money would be coming from to pay for the design phase and the President said that he would be covering those charges for the setup. It was also asked that we be able to have secure areas in the site for files that only the members can access, too.

**Reports from members present:**

*Ken Skalitzky* gave a presentation on the past quarter and will forward the presentation for distribution to everyone in pdf or powerpoint format.

*Stephen Guillot* presented the TN VOAD power point presentation that he has been working on and will forward the presentation for distribution to everyone in pdf or powerpoint format.

*Gary Ward* reported on the After Action Reviews that he got back from the last disaster response that we had. He provided copies to everyone present. One of the comments was relative to East VOAD having 3 sections instead of only one. Bob Crane let everyone know that he has been attending all three VOADs in the east region and that they are planning on having a joint exercise on August 2. Bob has been working on gathering and updating contact information for east TN. Gary asked for everyone to provide input on consolidating or not the East TN VOADs. He also asked that everyone review the feedback that he provided and give him their opinions.

*Adventist Community Services GA/Cumberland Conference*

Terry reported that they just closed the Hamilton County warehouse. Didn't feel that there was a big need for it.

*Catholic Charities*

They are working the Methodists on Tornado relief efforts

*Northeast and East TN Regional VOAD*

Two long term recovery teams are still working in north east TN in Greene County and Washington County. They have had two Preparedness fairs over the past 6 months and again in September.

*FEMA Region 4*

There is an IA conference on June 27-28 in Atlanta. He also was able to attend the Urban Farm rollout on Earth Day in Nashville. It was very interesting.

*Mid South VOAD*

Will be meeting over the next few weeks to be working with the new officers.

*Nashville Davidson County VOAD*

They have a new slate of officers and they are now the Middle Tennessee VOAD.

*The Disability Law and Advocacy Center of TN*

We worked with Larry Buckner on some needs in Tellico Plains and the turnaround was very quick. We also have been able to do our training on FEMA Disaster sequence on delivery.

*Southeast Regional VOAD*

We had a well attended meeting yesterday and we are growing. We are having learning experiences and sharing within our group.

*TN Baptist Disaster Relief*

Working with several long term recovery teams and many churches continuing to work on recovery.

*TEMA*

Thanks for the offer to go to the VOAD conference this year but due to previously made arrangements for training, he wasn't able to attend. Gary is planning on attending the next one.

*TN Federations of Fire Chaplains*

Continuing to meet the needs as called out for unmet spiritual and emotional needs.

*United Methodist Church – DR Memphis*

They are down to 4 recovery groups. They are also doing quite a bit of volunteer training. They picked up 200 volunteers in the last few months.

*United Methodist Relief – Tennessee Conference*

Flood stuff is closing down and Jason is working with the long term recovery stuff.

**Meeting Adjourned at 3:00pm**

Upcoming Meetings

November 14, 2012

TEMA at 1:00pm

Submitted by:

David Sledge

Secretary, TN VOAD

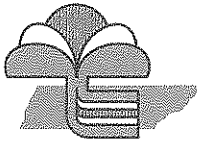
21<sup>st</sup> Floor, TN Tower

312 Rosa L Parks Avenue

Nashville, TN 37243

(615) 532-4595

David.Sledge@TN.gov



**Tennessee VOAD Meeting  
Tennessee Emergency Management Agency  
3041 Sidco Dr  
Nashville, TN 37204**

**May 16, 2012; 1:00-3:00 PM**

**FINANCIAL REPORT  
CY '12 – 1st Quarter & CY '12-2nd<sup>1</sup> Quarter**

<b>1. <u>TN VOAD –</u></b>	<b><u>1st Qtr'12</u></b>	<b><u>2nd Qtr'12 (to date)</u></b>
a. Qtr Beginning Balance	\$ 7,823.64	\$ 7,987.64
b. Qtr Revenues	250.00	0.00
c. Qtr Expenditures	<u>- 86.00</u>	<u>1,250.00</u>
d. Qtr Ending Balance	\$ 7,987.64	\$ 6,737.64
<b>2. <u>Citizen To Citizen Fund–</u></b>		
a. Qtr Beginning Balance	\$ 2,427.93	\$ 2,428.15
b. Qtr Income	0.22	0.00
c. Qtr Expenditures	<u>0.00</u>	<u>0.00</u>
d. Qtr Ending Balance	\$ 2,428.15	\$ 2,428.15

Detailed supporting documentation for both accounts is available from the Treasurer.

Respectfully Submitted By:

\_\_\_\_\_/ May 16, 2012  
Bobby Young, American Red Cross  
TN VOAD Treasurer

# TENNESSEE VOAD BUDGET FOR CALENDAR YEAR 2012

## Anticipated Income - 2012

### Memberships

#### 2011 Membership Dues\*

31 Renewing Sustaining Members  
5 Renewing Associate Members

\$3,100.00  
\$250.00

\* Assumes all current members renew at the current dues level of \$100.00 for Sustaining Members and \$50.00 for Associate and Affiliate Memberships.

### Total Income:

Residual income 2012  
total projected income 2012

\$3,350.00  
\$7,823.64  
\$11,173.64

## Anticipated Expenditures - 2012

### Fees and Filing Expenses

\$0.00

### Website Hosting & Service

\$750.00

### Memberships, Conferences and Travel

EMAT 2012 Membership Dues \$50.00  
EMAT 2012 Conference Expenses \$800.00  
NVOAD 2012 Membership Dues \$35.00  
NVOAD 2012 Conference Expenses \$3,000.00  
Other In-State Travel Reimbursements \$1,000.00

### Postage and Supplies

TN VOAD Promotional Materials \$500.00  
Postage and Mailing \$100.00  
Office Supplies / Membership Certificate Stock and Seals \$100.00

### TN VOAD Meeting Expenses

Lunches (4X\$300.00) \$1,200.00

### Total Expenses:

\$7,535.00

# A Whole Community Approach

Principles, Themes, and Pathways for Action



Ken Skalitzky  
Voluntary Agency Liaison  
FEMA Region IV, Atlanta

# 2011 In Review

- Are you tired?!?!







# 2011 In Review

- 38 IA Declarations in US and territories
  - 10 in Region IV (26%)
- 573,852 IA Registrations
  - 165,338 in Region IV (29%)
- 12 States with 2 (or more) Declarations
  - 4 in Region IV (33%)



# Communities

There are many kinds of communities:

- Place
- Interest
- Belief
- Circumstance
- Geographical
- Virtual





# Whole Community

- Provides an opportunity for increasing individual preparedness and engaging with members of the community as vital partners in enhancing resiliency and security of our Nation.

*“Government can and will continue to serve disaster survivors. However, we fully recognize that a government-centric approach to disaster management will not be enough to meet challenges posed by a catastrophic incident...”* (Craig Fugate, in congressional testimony)



# Whole Communities

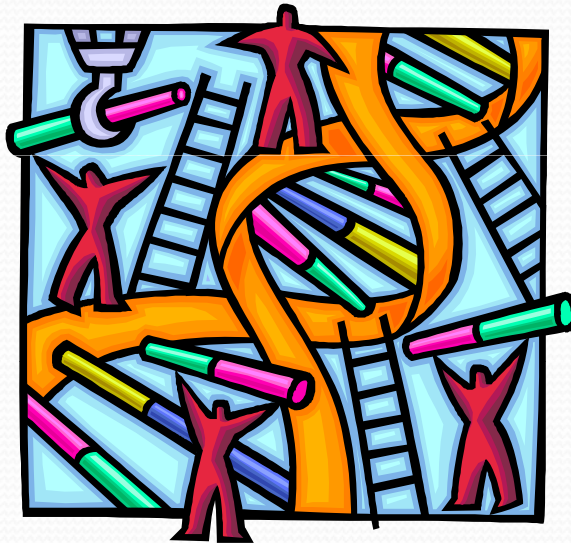
Are:

- More Informed
- Understand Risks, Needs, and Capabilities
- More Resourceful
- More Resilient



# Understand Community “DNA”

- Learn how a community’s social activity is organized and how needs are met under normal conditions
- Better understand how segments of the community resolve issues and make decisions
- Understanding the normal helps understand times of crisis.







# National Disaster Recovery Framework (NDRF)

- Identifying and assessing risks;
- Estimating capability requirements;
- Building or sustaining capabilities;
- Developing and implementing plans to deliver those capabilities;
- Validating and monitoring progress made towards achieving the National Preparedness Goal; and
- Reviewing and updating efforts to promote continuous improvement.



# NDRF – Recovery Support Functions

- **Community Planning and Capacity Building RSF**
  - FEMA (Federal Emergency Management Agency)
- **Economic RSF**
  - U.S. Department of Commerce
- **Health and Social Services RSF**
  - U.S. Department of Health and Human Services
- **Housing RSF**
  - U.S. Department of Housing and Urban Development
- **Infrastructure Systems RSF**
  - U.S. Army Corps of Engineers
- **Natural and Cultural Resources RSF**
  - U.S. Department of Interior





# Pathways for Action

- How can we better understand the actual needs of the communities we serve?
- What partnerships might we need in order to develop an understanding of the community's needs?
- How do we effectively engage the whole community in emergency management to include a wide breadth of community members?
- How do we generate interest in disaster preparedness to get a seat at the table with community organizations?.



## Pathways for Action (continued)

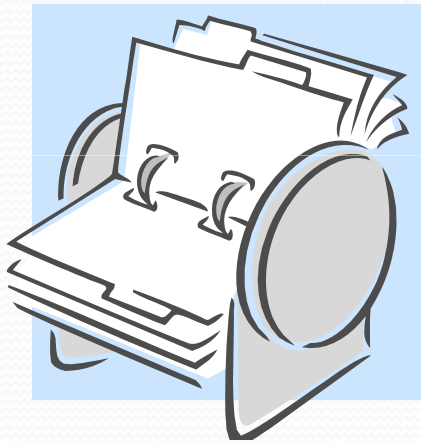
- How can we tap into what communities are interested in to engage in discussions about increasing resilience?
- What activities can emergency managers change or create to help strengthen what already works well in communities?
- How can communities and emergency management support each other?.



# Questions



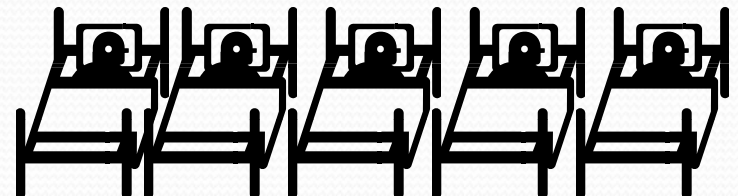
# THANK YOU!



Ken Skalitzky  
Voluntary Agency Liaison  
FEMA Region IV  
3003 Chamblee-Tucker Road  
Atlanta, GA 30341  
770-220-5220  
[Ken.Skalitzky@dhs.gov](mailto:Ken.Skalitzky@dhs.gov)

# Mass Care

- Functional Needs Shelter Support (FNSS)
- Catalogue of Commonly Used Items (CUSI)
- Region IV Quarterly Mass Care Conference Call
- Individual Assistance Technical Assistance Contract (IA-TAC)







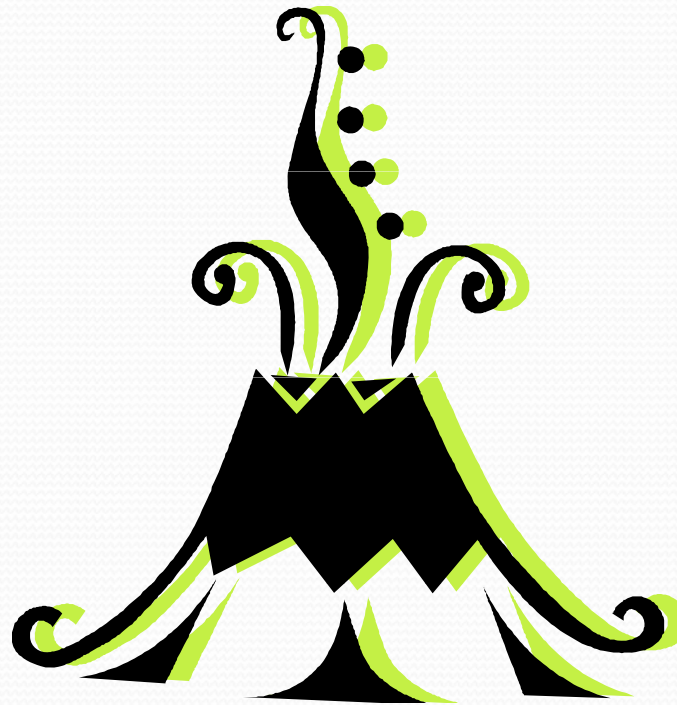
# Disaster Case Management (DCMP)

- Builds on Katrina Aid Today (KAT) experiences
- Provides for federal funding for disaster case management
- Phase I & II
- Currently under review following rollouts of 2011
- Does not replace need for voluntary agency case management training



# Plan for the Real

- Plan for what communities will need should a severe event occur and not just for the existing resources on hand.



# Tennessee VOAD



## Voluntary Organizations Active in Disasters



# What is TN VOAD

- **TN VOAD** is an umbrella organization of voluntary, community, and faith based organizations:
  - Cooperation
  - Collaboration
  - Communication
  - Coordination
  - It is not an operational entity







# What is TN VOAD

- **TN VOAD** is a coordinating body for voluntary non-profit/non-governmental organizations that have the capacity to perform a relief function in the event of a disaster.





# What is TN VOAD

- **TN VOAD** encourages collaboration of voluntary agencies to maximize their impact during a disaster and avoid duplication of services. **TN VOAD** also:
  - Builds relationships before the disaster, through meetings and conferences, with other **VOAD** organizations, community, and government agencies
  - Shares information on what resources an organization can provide







# What is TN VOAD

- **TN VOAD** also:
  - Works to develop organizational response plans
  - Provides input for community and government response plans
  - Receives training and participates in exercises
  - Promotes individual and organizational preparedness plans
  - Communication link between emergency management and member organizations through liaisons







# What is TN VOAD

- **TN VOAD** also:
  - Meets to share information and coordinate activities
  - Coordinates disaster response of member organizations
    - Mass Care: sheltering, feeding, pet care, emotional and spiritual counseling
    - Volunteer Management
    - Donations Management
  - Coordinates short term individual and family assistance provided by member and emerging organizations
  - Case Management: Disaster case management & training





# What is TN VOAD

- **TN VOAD** also:
  - Advocates and connects to NPO/NGO Disaster Relief
  - Brings faith based organizations to the table
  - Assists with Long Term Recovery Committee Formation
  - Long Term Assistance: House rebuilding, etc.
  - Works closely with local emergency management
  - Assists with disaster response
  - Assists with recovery efforts







# What can TN VOAD do for you

- Mental Health and Chaplaincy
- Sheltering
- Housing
- Animals and Pets
- Food / Mass Care
- Donations
- Functional Needs
- Volunteer Management
- Disaster Case Management





# TN VOAD Members



DRAFT (03-21-2012)







# What is TN VOAD

- Contact Information:

- [www.tnvoad.org](http://www.tnvoad.org)

- Point of Contact

- Phone Number
    - Email Address

\*\*\*PLEASE PRINT\*\*\*

TNVOAD Meeting - 5/16/12

\*\*\*PLEASE PRINT\*\*\*

Individual Name	Organization Name	Phone number	Email address
Bill Carr	MARION'S CONF UNITED METHODIST	270-556-5221	bill.carr@bell80.com.net
David Acres	TR. BAPTIST DISASTER RELIEF	615-428-7093	dacres@tnbaptist.org
Terry Haight	ACS/DR	(423) 236-5109	thhaight@xetxw.net
Bob Young	ARE	(615)-812-4616	young@nashwillerdcross.org
Brandon Huerta		615 828 6133	-bhduette@gmail.com
Rhonda Haight	ACS/DR	423 836-5409	rchaight@peoplepc.com
John H. Andrews	SE to VOAD Feed The Children	423.443-9114	John.H.Andrews@nashwillerdcross.org
Tim Marcum		615-248-8540	tim.marcum@nashwillerdcross.org
Stephen Guillot	WTRC	615372 7812	Stephen.Guillot@wtrc.org
Ken Skolitzky	FEMA E-V	970-220-5220	ken.skolitzky@dhs.gov
Juli Gallup	DLAC	615.298.1080	julig@dlactn.org
Gary Stockton	TENMA	615-967-4346	gstockton@tenma.org
Gary T Ward	VOAD/CP	615 218-6114	gary.t.ward@comcast.net
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